



**Kalika Municipality**  
**Office of the Municipal Executive**  
Redcrossgram, Chitwan

**Invitation for Sealed Quotation for “Supply and Delivery of Desktop Computer and Multi-function Printer”**

**Date of first Publication: 2078-3-08 (22<sup>nd</sup> June, 2021)**

1. Kalika Municipality, Office of the Municipal Executive, Redcrossgram, Chitwan invites sealed quotations from registered qualified bidder/ Suppliers for the supply, delivery of the goods and services mentioned in the following table.
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of Kalika Municipality, Office of the Municipal Executive, Redcrossgram, Chitwan (website: [www.kalikamunchitwan.gov.np/](http://www.kalikamunchitwan.gov.np/) email: [kalikanagarpalika@gmail.com](mailto:kalikanagarpalika@gmail.com) / phone: 056-413127) or may visit PPMO website [www.bolpatra.gov.np.](http://www.bolpatra.gov.np/)
3. A complete set of Bidding Documents may be purchased from the Kalika Municipality, Office of the Municipal Executive, Redcrossgram, Chitwan by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs. 1000.00 till 2078-3-22(6<sup>th</sup> July, 2021) during office hours. “OR” Bidder who chooses to submit their bid electronically may purchase the hard copy of the bidding documents as mentioned above or may download the bidding documents for e-submission from PPMO’s website [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost (as specified above) of bidding document in the Projects’sRajaswa (revenue) account as specified below and the scanned copy (pdf format) of the Bank deposit voucher shall be uploaded by the bidder at the time of electronic submission of the bids. Information to deposit the cost of bidding document in Bank (As mentioned below) **(Bid Document Fee जम्मागरेकोभौचरमाअनिवार्यरुपमाढेक्कानंरजम्मागर्नेफर्म/सप्लायर्सकोनामसमेतउल्लेखगर्नुपर्नेछ ।)**
4. Sealed bids must be submitted to the office Kalika Municipality, Office of the Municipal Executive, Redcrossgram, Chitwan by hand before 12:00 pm on 2078-3-23(7<sup>th</sup> July, 2021). Bids received after this deadline will be rejected. The bids will be opened in the presence of Bidders’ representatives who choose to attend at 14:00 pm on 2078-3-23(7<sup>th</sup> July, 2021). at the office of Kalika Municipality, Office of the Municipal Executive, Redcrossgram, Chitwan. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of following amount which shall be valid for 30 days beyond the validity period of the bid. If bidder wishes to submit the Cash Security, the cash should be deposited in following Account and submit the receipt of the deposited amount of cash along with the Sealed Quotation.  
**Name of the Bank: Global IME Bank Ltd., Kholesimal Branch, Chitwan,**  
Name of Office: Kalika Municipality, Office of Municipal Executive, Chitwan.  
Office Account no.: B 504010000013 (For Purchasing Bidding Document)  
Office Account no.: B 504010000004 (For Bid Security deposit)
5. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
6. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.

S.N.	Bid No.	Detail of Goods and services	Bid Document Fee (NRs.)	Bid Security Amount (NRs.)	Validity of Bid Security
1	008/Goods/SQ/KM/077/078	<b><u>“Supply and Delivery of Desktop Computer and Multi-function Printer”</u></b>	1000/-	15,000/-	75 days from the day of bid opening

*Chief Administrative Officer*